

Relief in Need at Eleanor Palmer Trust

One of the key objectives of the Eleanor Palmer Trust is to assist *“the relief of persons in the area of benefit who are in need, hardship or distress”*.

To qualify for a grant

The Trust provides grants to individuals, as well as charitable organisations.

It is a requirement that beneficiaries of a grant live within the specified areas of benefit, principally the old (pre-1965) Urban Districts of Chipping Barnet and East Barnet – most of EN5 and EN4 and a small section of N11 and N14 postal codes.

We do not support requests for grants for educational purposes. There are other charities for this need, such as The Elizabeth Allen Trust <http://www.elizabethallentrust.org.uk>.

Relief in Need Grants for individuals

The applicant(s) must have resided within the area of benefit for at least two years prior to submission of your application. *In **exceptional** cases the Trustees may decide to assist someone who is a resident outside the area of benefit, or only temporarily resident in the area benefit.*

Your households' financial income and expenditure will be reviewed and further checks may be required.

If the Trust feels that the criteria is met, and you are not able to provide the item from your or your partners' savings/income, a home visit will be arranged.

Physical items can be applied for such as white goods or furniture. Grants **cannot** be provided for loans, settlements of debts or direct financial payments.

How to apply

1. Complete the application form (***please ask if you require any assistance***).
2. If your application meets the criteria, a member of EPT staff will contact you to discuss the application further. If applicable, a home visit will be arranged for EPT staff to meet with the applicant(s) to assess the application.
3. The application is then forwarded to Board members.
4. If accepted for consideration by the Board, the CEO presents the application at the next designated Board meeting.

5. Each grant application is considered on its own merits by the Trustees and a decision is made to support the application, or not.
6. Outcome of the decision is recorded and then the individual is informed.
7. Purchase of the approved item will be arranged.

Relief in Need for Organisations

Eleanor Palmer Trust supports organisations that carry out charitable activities or provide 'not-for-profit' services to people whom live within the old (pre-1965) Urban Districts of Chipping Barnet and East Barnet; which is most of EN5 and EN4 and a small section of N11 and N14 postal codes.

Where an organisation operates both within and outside the area of benefit, if grants cannot be ring-fenced for the area of benefit, then a proportionate grant may be considered.

How to apply

Trustees will consider applications from organisations which require assistance with the purchase of various items, or with the funding of a particular service or project.

When applying for a grant as an organisation, please ensure that you provide **all** relevant information as detailed on the application form. Only applications that are fully completed and have all supporting documents attached can be processed.

Provision of this information enables Trustees to fully consider the application. A visit by the EPT staff/Trustee to the organisation may also be required to gather further information for the application.

Application Process

1. Complete the application form.
2. A member of EPT staff will be in contact to discuss the application further and arrange a visit if required.
3. The application is forwarded to Board members.
4. If accepted for consideration, the CEO presents the application at the next designated Board meeting.
5. Each grant application is considered on its own merits by the Trustees and a decision is made to support the application or not.
6. Outcome of the decision is recorded and the submitting organisation is informed.
7. The grant award is processed.

If you require any assistance through the grant application process, please do not hesitate to contact us.